



JAYNOLAN
community services

HR BULLETIN

Job Opportunities For Northern California

May 18, 2015

www.jaynolan.org

Email Resume to:

humanresources@jaynolan.org

We are an ADA Compliant and Equal Opportunity Employer

Program: Supported Living **RFP#:** MV408mp

Position: Live-In Attendant /Roommate

F/P Time: Full Time (5 O/N per week) **Location:** Santa Clara

Hours: 12 overnights per month for rent

Pay: To be explained at time of interview.

Duties: Provide individual support, problem solving, companionship, guidance and assistance in activities in everyday living to one or more persons with the diagnosis of Autism or other developmental disability. Responsibilities includes some homemaking (cleaning & organization in the home), budgeting, and assisting the individual with personal hygiene/showering. You will also be required to assist the supported individual through seizure disorders.

Qualifications: Team player, who is caring, patient, and respectful . Effective communication skills (oral & written) are essential. Experience supporting individuals with Autism and an understanding of Autism is helpful/preferred, but not required; we will provide training. It is also helpful/preferred to have an understanding/knowledge of how to support a person through a seizure disorder. You must be patient, respectful and caring. Communication skills (oral and written) are essential. A good driving record, valid drivers license, current auto insurance and a reliable car are essential.

Contact: Susan Harlan (408) 293-5002 ext. 1 or
Email resume to: humanresources@jaynolan.org

Program: Supported Living

RFP#: JL411jr

Position: Home Support Worker

F/P Time: Part-Time (7 hrs. per week)

Location: Santa Clara

Hours: Every Monday, from 2pm-9pm.

Pay: \$10.50 - \$11.50 per hour

Duties: To teach safety & awareness, social interactions and self help skills. The Home Support Worker provides individual support, problem solving, companionship, guidance, and assistance in everyday living to one or more persons with a diagnosis of Autism or other developmental disability. To provide support to a consumer at home and out in the community. Some homemaking and some help with personal hygiene). Specific types of support are based on the individual's needs, interests, and desires. You may also be required to assist a supported individual through seizure disorders.

Qualifications: Team player, who is caring, patient, and respectful . Effective communication skills (oral & written) are essential. Experience supporting individuals with Autism and an understanding of Autism is helpful/preferred, but not required; we will provide training. It is also helpful/preferred to have an understanding/knowledge of how to support a person through a seizure disorder. preferred. Must be responsible, patient, and able to communicate (oral and written) and work as part of a team. Must have current Drivers License, reliable vehicle and current auto insurance.

Contact: Susan Harlan (408) 293-5002 ext. 1 or
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Program: Supported Living

RFP#: LV432rf

Position: Home Support Worker

F/P Time: part-time (10 hours per week)

Location: Saratoga

Hours: Monday, 9:30am – 1:30pm; & Monday, Wednesday, & Friday, 2pm-5pm.

Pay: \$10.00 - \$11.00 per hour (depending on experience)

Duties: To teach safety & awareness, social interactions and self help skills. The Home Support Worker provides individual support, problem solving, companionship, guidance, and assistance in everyday living to one or more persons with a diagnosis of Autism or other developmental disability. To provide support to a consumer at home and out in the community. Some homemaking and some help with personal hygiene). Specific types of support are based on the individual's needs, interests, and desires.

Qualifications: Must have experience supporting individuals with Autism and other developmental disabilities. Experience in the human services field is preferred. Must have experience supporting individuals though challenging behaviors, and you may be required to prompt or assist with personal care. Must be responsible, caring, patient, and work as part of a team. Effective communication skills (oral & written) are required. A valid driver's license, current auto insurance, and reliable car are required.

Contact: Michelle Reprince (408) 293-5002 ext. 5
Email resume to: humanresources@jaynolan.org

Program: Supported Living

RFP#: MV441-443kom

Position: Home Support Worker

F/P Time: 2 full time & 1 part-time position

Location: San Jose

Schedules:

RFP 441: Monday thru Friday, 8:30am to 5:00pm (FT) Pay: \$11.00 to \$11.75 per hour

RFP 442: Monday thru Friday, 5pm to 10pm (PT) Pay: \$11.00 to \$11.75 per hour

RFP 443: Saturday & Sunday, 8am-10pm (FT) Pay: \$11.00 to \$11.75 per hour

Duties: The responsibilities include supporting a woman with multiple disabilities, who uses a wheelchair to be able to remain in her own home and is legally blind. The ideal candidate provides individual support, problem solving, companionship, guidance, and assistance in everyday living including going on walks in the community to enjoy sunshine and fresh air. You will also enjoy dogs and will be required to take her dog out for walks, as needed. You must be able to use a lift to transfer the person from her van, wheelchair and/or bed. You will provide assistance with all personal hygiene, toileting, dressing, and hair care. You will also assist with homework (Spanish/Sociology), housework chores, standing, driving her to school, and assisting her around campus. She will need assistance with dressing and undressing for her swim class.

Qualifications: The ideal candidate is caring, patient, and able to work independently and respectfully in someone's home. All training will be provided. Experience with individuals with disabilities is a plus, but is not required. A good driving record, valid driver's license, current auto insurance, and a reliable vehicle are required.

Contact: Susan Harlan at (408) 293-5002, ext. 1
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Program: Supported Living

RFP#: MV444-445kom

Position: Live-in/Direct Care-Overnight attendant

F/P Time: 1 full time & 1 part-time position

Location: San Jose

Schedules:

RFP 444: Friday & Saturday, 10pm-6am; (PT)
plus: 6am – 8am (20 hrs)

Pay: \$81.20 overnight
Pay: \$11.00 to \$11.75 per hour

RFP 445: 4 to 5 overnights per week (FT)
10pm-6am (40+ hrs. per week)
plus: 6am – 8:30am

Pay: \$81.20 overnight
Pay: \$11.00 to \$11.75 per hour

Duties: The responsibilities include supporting a woman with multiple disabilities, who uses a wheelchair to be able to remain in her own home and is legally blind. The ideal candidate provides individual support, problem solving, companionship, guidance, and assistance in everyday living including going on walks in the community to enjoy sunshine and fresh air. You will also enjoy dogs and will be required to take her dog out for walks, as needed. You must be able to use a lift to transfer the person from her van, wheelchair and/or bed. You will provide assistance with all personal hygiene, toileting, dressing, and hair care. You will also assist with homework (Spanish/Sociology), housework chores, standing, driving her to school, and assisting her around campus. She will need assistance with dressing and undressing for her swim class.

Qualifications: The ideal candidate is caring, patient, and able to work independently and respectfully in someone's home. All training will be provided. Experience with individuals with disabilities is a plus, but is not required. A good driving record, valid driver's license, current auto insurance, and a reliable vehicle are required.

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Program: Supported Living

RFP#: MV452ba

Position: Live-in Attendant

F/P Time: Full Time (5 O/N per week)

Location: Santa Clara

Schedules: To be determined

Pay: To be discussed

Duties: Provide individual support, problem solving, companionship, guidance and assistance in activities in everyday living to one or more persons with the diagnosis of Autism or other developmental disability. Responsibilities includes some homemaking (cleaning & organization in the home), budgeting, and assisting the individual with personal hygiene/showering. You may also be required to assist the supported individual through seizure disorders.

Qualifications: The ideal candidate is caring, patient, and able to work independently and respectfully in someone's home. All training will be provided. Experience with individuals with disabilities is a plus, but is not required. A good driving record, valid driver's license, current auto insurance, and a reliable vehicle are required.

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Program: Supported Living

RFP#: LV460mt

Position: Live-in Attendant

F/P Time: Full Time (5 O/N per week)

Location: Santa Clara

Schedules: Monday thru Friday, 10pm to 6am

Pay: To be discussed

Duties: Provide individual support, problem solving, companionship, guidance and assistance in activities in everyday living to an adult female with the diagnosis of Autism or other developmental disability. Responsibilities includes some homemaking (cleaning & organization in the home), budgeting, and assisting the individual with personal hygiene/showering. You may also be required to assist the supported individual through seizure disorders.

Qualifications: The ideal candidate is caring, patient, and able to work independently and respectfully in someone's home. All training will be provided. Experience with individuals with disabilities is a plus, but is not required. A good driving record, valid driver's license, current auto insurance, and a reliable vehicle are required.

Contact: Susan Harlan at (408) 293-5002, ext. 1
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Program: Supported Living

RFP#: JD477rf

Position: Home Support Worker

F/P Time: part-time (6.5 hours per week)

Location: Saratoga

Hours: Monday, 9:30am – 1:30pm; & Monday, Wednesday, & Friday, 2pm-5pm.

Pay: \$11.00 - \$11.75 per hour (depending on experience)

Duties: To teach safety & awareness, social interactions and self help skills.

The Home Support Worker provides individual support, problem solving, companionship, guidance, and assistance in everyday living to one or more persons with a diagnosis of Autism or other developmental disability. To provide support to a consumer at home and out in the community. Some homemaking and some help with personal hygiene). Specific types of support are based on the individual's needs, interests, and desires.

Qualifications: Must have experience supporting individuals with Autism and other developmental disabilities. Experience in the human services field is preferred. Must have experience supporting individuals though challenging behaviors, and you may be required to prompt or assist with personal care. Must be responsible, caring, patient, and work as part of a team. Effective communication skills (oral & written) are required. A valid driver's license, current auto insurance, and reliable car are required.

Contact: Susan Harlan (408) 293-5002 ext. 1
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Program: Supported Living

RFP#: JL478bh

Position: Home Support Worker

F/P Time: part-time (18 hours per week)

Location: San Jose

Hours: Monday & Wednesday, 8am-5pm.

Pay: \$10.00 - \$11.00 per hour (depending on experience)

Duties: To teach safety & awareness, social interactions and self help skills.

The Home Support Worker provides individual support, problem solving, companionship, guidance, and assistance in everyday living to one or more persons with a diagnosis of Autism or other developmental disability. To provide support to a consumer at home and out in the community. Some homemaking and some help with personal hygiene). Specific types of support are based on the individual's needs, interests, and desires.

Qualifications: Must have experience supporting individuals with Autism and other developmental disabilities. Experience in the human services field is preferred. Must have experience supporting individuals through challenging behaviors, and you may be required to prompt or assist with personal care. Must be responsible, caring, patient, and work as part of a team. Effective communication skills (oral & written) are required. A valid driver's license, current auto insurance, and reliable car are required.

Contact: Susan Harlan (408) 293-5002 ext. 1
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Program: Supported Living

RFP#: JD479mp

Position: Home Support Worker

F/P Time: Part-time (9 hours per week)

Location: Santa Clara

Hours: Every Monday, 9am to 6pm

Pay: \$11.00 to \$11.75 per hour based on experience.

Duties: Provide individual support, problem solving, companionship, guidance and assistance in activities in everyday living to one or more persons with the diagnosis of Autism or other developmental disability. Responsibilities includes some homemaking (cleaning & organization in the home), budgeting, and assisting the individual with personal hygiene/showering. You will also be required to assist the supported individual through seizure disorders.

Qualifications: Team player, who is caring, patient, and respectful . Effective communication skills (oral & written) are essential. Experience supporting individuals with Autism and an understanding of Autism is helpful/preferred, but not required; we will provide training. It is also helpful/preferred to have an understanding/knowledge of how to support a person through a seizure disorder. You must be patient, respectful and caring. Communication skills (oral and written) are essential. A good driving record, valid drivers license, current auto insurance and a reliable car are essential.

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