



Employee Training Calendar  
 New Hires contact Extension 100  
 Incumbents contact Camille @ x155  
**No Walk Ins—Advance Registration Only**

# January 2019

**Classes meet in Training Center-Suite 101**

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes	1  <b>New Year's Day Office Closed</b>	2	3	4	5
6	7	8  <b>NHO (9am-5pm)</b>	9  <b>Mandt 1 (9am-5pm)</b>	10  <b>Mandt 2 (9am-5pm)</b>	11  <b>CPR &amp; First Aid (9am-5pm)</b>	12
13	14  <b>NHO (2pm-10pm)</b>	15  <b>Mandt 1 (2pm-10pm)</b>	16  <b>Mandt 2 (2p-10pm)</b>	17  <b>CPR &amp; First Aid (2pm-10pm)</b>	18	19
20	21  <b>M. L. King Jr. Day Office Closed</b>	22	23  <b>NHO (9am-5pm)</b>	24  <b>Mandt 1 (9am-5pm)</b>	25  <b>Mandt 2 (9am-5pm)</b>	26  <b>Mandt 1 (9am-5pm)</b>
27  <b>Mandt 2 (9am-5pm)</b>	28  <b>Foundations 1 (10am-4pm)</b>	29  <b>Foundations 2 (10am-4pm)</b>	30  <b>Sup 101: Conflict Resolution (10am-12pm)</b>	31		



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# February 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>Color Legend:</i> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA Green: Foundations Purple: Special presentations including Spanish classes					1	2
3	4 NHO (2pm-10pm)	5 Mandt 1 (2pm-10pm)	6 Mandt 2 (2pm-10pm)	7 CPR & First Aid (2pm-10pm)	8	9 CPR & First Aid (9am-5pm)
10	11	12 NHO (9am-5pm)	13 Mandt 1 (9am-5pm)	14 Mandt 1 (9am-5pm)	15 CPR & First Aid (9am-5pm)	16
17	18 NHO (9am-5pm)	19 Mandt 1 (9am-5pm)	20 Mandt 2 (9am-5pm)	21 Foundations 1 New Time (9a-3p)	22 Foundations 2 (9am-3pm) SIR/Mandated Reporter 3-5p	23
24	25 Sup 101: Interviewing Success 1pm –3pm	26 Spanish SIR/ Mandated Reporter 10am-12pm	27	28		



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# March 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p><i>Color Legend:</i></p> <p><i>Yellow: New Hire Orientation</i>  <i>Blue: Mandt</i>  <i>Red: CPR/FA</i></p>	<p><i>Green: Foundations</i>  <i>Purple: Special presentations including Spanish classes</i></p>				1	2
3	4	5 <i>NHO (9am-5pm)</i>	6 <i>Mandt 1 (9am-5pm)</i>	7 <i>Mandt 2 (9am-5pm)</i>	8 <i>CPR &amp; First Aid (9am-5pm)</i>	9 <i>Mandt 1 (9am-5pm)</i>
10 <i>Mandt 2 (9am-5pm)</i>	11 <i>NHO (2pm-10pm)</i>	12 <i>Mandt 1 (2pm-10pm)</i>	13 <i>Mandt 2 (2pm-10pm)</i>	14 <i>CPR &amp; First Aid (2pm-10pm)</i>	15	16
17	18 <i>NHO (9am-5pm)</i>	19 <i>Mandt 1 (9am-5pm)</i>	20 <i>Mandt 2 (9am-5pm)</i>	21	22	23 <i>Foundations 1 (10am-4pm)</i>
24 <i>Foundations 2 (10am-4pm)</i>	25 <i>Spanish Mandt 1 (9am-5pm)</i>	26 <i>Spanish Mandt 2 (9am-5pm)</i>	27 <i>Spanish CPR &amp; First Aid (9am-5pm)</i>	28	29 <i>All-Staff SIR &amp; Mandated Reporter (10am-12pm)</i>	30
31						



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# April 2019

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- NHO—New Hire Orientation
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- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	1 Green: Foundations Purple: Special presentations including Spanish classes	2 NHO (9am-5pm)	3 Mandt 1 (9am-5pm)	4 Mandt 2 (9am-5pm)	5	6
7	8 NHO (2pm-10pm)	9 Mandt 1 (2pm-10pm)	10 Mandt 2 (2pm-10pm)	11 CPR & First Aid (2pm-10pm)	12	13 CPR & First Aid (9am-5pm)
14	15	16 NHO (9am-5pm)	17 Mandt 1 (9am-5pm)	18 Mandt 2 (9am-5pm)	19 CPR & First Aid (9am-5pm)	20
21 Easter Holiday	22 NHO (2pm-10pm)	23 Mandt 1 (2pm-10pm)	24 Mandt 2 (2pm-10pm)	25 Foundations 1 (2pm-8pm)	26 Foundations 2 (2pm-8pm)	27 HEALTHY FAMILY RELATIONS MANDT (10am-12pm)
28	29 Spanish SIR/ Mandated Reporter 10am-12pm	30 Sup 101: Harassment/ Discrimination (1pm-3pm)				



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# May 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes		<b>1</b> NHO (9am-5pm)	<b>2</b> Mandt 1 (9am-5pm)	<b>3</b> Mandt 2 (9am-5pm)	<b>4</b> Spanish FAMILY MANDT (10am-12pm)
5	6	<b>7</b> NHO (9am-5pm)	<b>8</b> Mandt 1 (9am-5pm)	<b>9</b> Mandt 2 (9am-5pm)	<b>10</b> CPR & First Aid (9am-5pm)	11
12	<b>13</b> NHO (2pm-10pm)	<b>14</b> Mandt 1 (2pm-10pm)	<b>15</b> Mandt 2 (2pm-10pm)	<b>16</b> CPR /First Aid (2-10p)	17	<b>18</b> Mandt I (9am –5pm)
			<b>Ridgecrest</b> Mandt Day 1    Mandt Day 2			
<b>19</b> Mandt 2 (9am –5pm)	<b>20</b> Sup 101: Leadership 1pm-3pm	<b>21</b> NHO (9am-5pm)	<b>22</b> Mandt 1 (9am-5pm)	<b>23</b> Mandt 2 (9am-5pm)	24	25
26	<b>27</b> Memorial Day Office Closed	<b>28</b> Foundations 1 (10am-4pm)	<b>29</b> Foundations 2 (10am-4pm)	30	31	



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# June 2019

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- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes					1  <b>CPR &amp; First Aid</b> <i>(9am-5pm)</i>
2	3	4  <i>NHO</i> <i>(9am-5pm)</i>	5  <i>Mandt 1</i> <i>(9am-5pm)</i>	6  <i>Mandt 2</i> <i>(9am-5pm)</i>	7  <i>CPR &amp; First Aid</i> <i>(9am-5pm)</i>	8
9	10  <i>NHO</i> <i>(2pm-10pm)</i>	11  <i>Mandt 1</i> <i>(2pm-10pm)</i>	12  <i>Mandt 2</i> <i>(2pm-10pm)</i>	13  <i>CPR &amp; First Aid</i> <i>(2pm-10pm)</i>	14  <b>Ridgecrest</b> <b>CPR &amp; First Aid</b> <b>Mandated Reporter</b> <i>(9am-5pm)</i>	15
16	17	18  <b>Sup 101:</b> <b>Cultural Competency</b> <i>(1pm-3pm)</i>	19  <i>NHO</i> <i>(9am-5pm)</i>	20  <i>Mandt 1</i> <i>(9am-5pm)</i>	21  <i>Mandt 2</i> <i>(9am-5pm)</i>	22  <b>Mandt 1</b> <i>(9am-5pm)</i>
23  <b>Mandt 2</b> <i>(9am-5pm)</i>  30	24  <b>Foundations 1</b> <i>(2pm-8pm)</i>	25  <b>Foundations 2</b> <i>(2pm-8pm)</i>	26  <b>Spanish Mandt 1</b> <i>(9am-5pm)</i>	27  <b>Spanish Mandt 2</b> <i>(9am-5pm)</i>	28  <b>Spanish CPR &amp; First Aid</b> <i>(9am-5pm)</i>	29



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# July 2019

**Classes meet in Training Center-Suite 101**

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	<b>Green: Foundations</b> <b>Purple: Special presentations including Spanish classes</b>			<b>Independence Day</b>		
7	8	9 <i>NHO (9am-5pm)</i>	10 <i>Mandt 1 (9am-5pm)</i>	11 <i>Mandt 2 (9am-5pm)</i>	12 <i>CPR &amp; First Aid (9am-5pm)</i>	13 <i>Mandt 1 (9am-5pm)</i>
14 <i>Mandt 2 (9am-5pm)</i>	15 <i>NHO (2pm-10pm)</i>	16 <i>Mandt 1 (2pm-10pm)</i>	17 <i>Mandt 2 (2pm-10pm)</i>	18 <i>CPR &amp; First Aid (2pm-10pm)</i>	19	20 <i>All-Staff Mandated Reporter (10am-12pm)</i>
21	22 <i>NHO (9am-5pm)</i>	23 <i>Mandt 1 (9am-5pm)</i>	24 <i>Mandt 2 (9am-5pm)</i>	25	26 <i>Sup 101: Harassment/Discrimination (10am-12pm)</i>	27 <i>CPR &amp; First Aid (9am-5pm)</i>
28	29 <i>Foundations 1 (10am-4pm)</i>	30 <i>Foundations 2 (10am-4pm)</i>	31			



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# August 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes			1 <i>Mandt 1 (9am-5pm)</i>	2 <i>Mandt 2 (9am-5pm)</i>	3
4	5	6 <i>NHO (9am-5pm)</i>	7 <i>Mandt 1 (9am-5pm)</i>	8 <i>Mandt 2 (9am-5pm)</i>	9 <i>CPR &amp; First Aid (9am-5pm)</i>	10 <i>Mandt 1 (9am-5pm)</i>
11 <i>Mandt 2 (9am-5pm)</i>	12 <i>NHO (2pm-10pm)</i>	13 <i>Mandt 1 (2pm-10pm)</i>	14 <i>Mandt 2 (2pm-10pm)</i>	15 <i>CPR &amp; First Aid (2pm-10pm)</i>	16	17 <i>CPR &amp; First Aid (9am-5pm)</i>
20	21 <i>NHO (9am-5pm)</i>	20 <i>Mandt 1 (9am-5pm)</i>	21 <i>Mandt 2 (9am-5pm)</i>	22 <i>Antelope Valley Foundations 1 (9am to 5pm)</i>	23 <i>Antelope Valley Foundations 2 (9am to 5pm)</i>	24 <i>Foundations 1 (10am-4pm)</i>
25 <i>Foundations 2 (10am-4pm)</i>	26	27	28 <i>Sup 101: Performance Evaluations 10am-12pm</i>	29	30	31





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# September 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Color Legend:</i> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	2 <b>Labor Day</b> <i>Office Closed</i>	3	4 <i>Mandt 1 (9am-5pm)</i> <b>Antelope Valley</b> <i>Mandt 1 (9a-5p)</i>	5 <i>Mandt 2 (9am-5pm)</i> <b>Antelope Valley</b> <i>Mandt 2 (9a-5p)</i>	6	7
8	9	10 <i>NHO (9am-5pm)</i>	11 <i>Mandt 1 (9am-5pm)</i>	12 <i>Mandt 2 (9am-5pm)</i>	14 <i>CPR &amp; First Aid (9am-5pm)</i>	14
15	16 <i>NHO (2pm-10pm)</i>	17 <i>Mandt 1 (2pm-10pm)</i>	18 <i>Mandt 2 (2-10pm)</i>	19 <i>CPR &amp; First Aid (2pm-10pm)</i>	20 <b>Spanish</b> <i>CPR &amp; First Aid (9am-5pm)</i>	21
		<b>RIDGECREST</b> <i>Foundations 1 &amp; Foundations 2 (10a-4p)</i>				
22	23 <b>Spanish</b> <i>Mandt 1 (9am-5pm)</i>	24 <b>Spanish</b> <i>Mandt 2 (9am-5pm)</i>	25 <i>NHO (9am-5pm)</i>	26 <i>Mandt 1 (9am-5pm)</i>	27 <i>Mandt 2 (9am-5pm)</i>	28
					<i>Sup 101—Time Management 1-3pm</i>	
29	30 <b>Foundations 1</b> <i>New Time! (9am-3pm)</i>	31 <b>Foundations 2</b> <i>(9am-3pm)</i>				
		<i>SIR/Mandated Reporter (3-5pm)</i>				



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# October 2019

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- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes	<b>1</b> NHO (9am-5pm)	<b>2</b> Mandt 1 (9am-5pm)	<b>3</b> Mandt 2 (9am-5pm)	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> NHO (2pm-10pm)	<b>8</b> Mandt 1 (2pm-10pm)	<b>9</b> Mandt 2 (2pm-10pm)	<b>10</b> CPR & First Aid (2pm-10pm)	<b>11</b>	<b>12</b> Mandt 1 (9am-5pm)
<b>13</b> Mandt 2 (9am-5pm)	<b>14</b>	<b>15</b> NHO (9am-5pm)	<b>16</b> Mandt 1 (9am-5pm)	<b>17</b> Mandt 2 (9am-5pm) Foundations 1 (10am-4pm)	<b>18</b> CPR & First Aid (9am-5pm) Foundations 2 (10am-4pm)	<b>19</b>
<b>20</b>	<b>21</b> Mandt 1 (9am-5pm)	<b>22</b> Mandt 2 (9am-5pm)	<b>23</b> Spanish SIR Mandated Reporter (1pm-3pm)	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b> Sup 101: Conflict Resolution (10am-12pm)	<b>30</b>	<b>31</b>		



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# November 2019

**Classes meet in Training Center-Suite 101**

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- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>Color Legend:</i> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Purple: Special presentations including Spanish classes				1	2
		5 NHO (9am-5pm)	6 Mandt 1 (9am-5pm)	7 Mandt 2 (9am-5pm)	8 CPR & First Aid (9am-5pm)	9
10	11 NHO (9am-5pm)	12 Mandt 1 (2pm-10pm)	13 Mandt 2 (2pm-10pm)	14 CPR & First Aid (2pm-10pm)	15	16
17		19 Foundations 1 (2pm-8pm)	20 Foundations 2 (2pm-8pm)	21 Sup 101: Topic TBA (1-3p) Antelope Valley Mandt 1 & 2 9am-5pm	22	23
24		26	27	28 Thanksgiving Day Office Closed	29	30



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# December 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Color Legend:</i> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA Green: Foundations	2 NHO (9am-5pm)	3 Mandt 1 (9am-5pm)	4 Mandt 2 (9am-5pm)	5 CPR & First Aid (9am-5pm)	6	7 Mandt 2 Re-cert Only (9am-5pm)
8	9 NHO (2pm-10pm)	10 Mandt 1 (2pm-10pm)	11 Mandt 2 (2pm-10pm)	12 CPR & First Aid (2pm-10pm)	13 Sup 101: Harassment/ Discrimination (10am-12pm)	14 Spanish Mandt 2 Re-cert Only (9am-5pm)
15	16 Mandt 1 (9am-5pm)	17 Mandt 2 (9am-5pm)	18 Foundations 1 (10am-4pm)	19 Foundations 2 (10am-4pm)	20	21
22	23	24	25 Christmas Day Office closed	26	27	28
29	30	31				