



# January 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	1 Green: Foundations Blue: Special presentations including Spanish classes	2	3 Mandt 1 (9am-5pm)	4 Mandt 2 (9am-5pm)	5	6
7	8 NHO (2pm-10pm)	9 Mandt 1 (2pm-10pm)	10 Mandt 2 (2pm-10pm)	11 Communications 101 (10am-12pm) CPR & First Aid (2pm-10pm)	12 Special Needs Trust/ABLE Act (10:00am-12pm)	13
14	15 M. L. King Jr. Day Office Closed	16 NHO (9am-5pm)	17 Mandt 1 (9am-5pm)	18 Mandt 2 (9am-5pm)	19 CPR & First Aid (9am-5pm)	20
21	22 NHO (9am-5pm)	23 Mandt 1 (9am-5pm)	24 Mandt 2 (9am-5pm)	25 Foundations 1 (10am-4pm)	26 Foundations 2 (10am-4pm)	27 Mandt 1 (9am-5pm)
28 Mandt 1 (9am-5pm)	29	30 Sup 101: Conflict Resolution (10am-12pm)	31			9/7/2018



# February 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA Green: Foundations Blue: Special presentations including Spanish classes				1	2	3
4	5	6 <i>NHO (9am-5pm)</i>	7 <i>Mandt 1 (9am-5pm)</i>	8 <i>Mandt 2 (9am-5pm)</i>	9 <i>CPR &amp; First Aid (9am-5pm)</i>	10 <i>CPR &amp; First Aid (9am-5pm)</i>
11	12 <i>NHO (2pm-10pm)</i>	13 <i>Mandt 1 (2pm-10pm)</i>	14 <i>Mandt 2 (2pm-10pm)</i>	15 <i>CPR &amp; First Aid (2pm-10pm)</i>	16 <b>Communications 101 (10am-12pm)</b>	17
18	19 <i>NHO (9am-5pm)</i>	20 <i>Mandt 1 (9am-5pm)</i>	21 <i>Mandt 2 (9am-5pm)</i>	22 <i>Foundations 1 (2pm-8m)</i>	23 <i>Foundations 2 (2pm-8pm)</i>	24 <b>FAMILY WEBINAR 10am-12pm</b>
25	26 <b>Multi-Generational Shrout (1pm-3pm)</b>	27	28			9/7/2018



Employee Training Calendar  
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# March 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA Green: Foundations Blue: Special presentations including Spanish classes				1	2	3
4	5	6 <i>NHO (9am-5pm)</i>	7 <i>Mandt 1 (9am-5pm)</i>	8 <i>Mandt 2 (9am-5pm)</i>	9 <i>CPR &amp; First Aid (9am-5pm)</i>	10
11	12 <i>NHO (2pm-10pm)</i>	13 <i>Mandt 1 (2pm-10pm)</i>	14 <i>Mandt 2 (2pm-10pm)</i>	15 <i>CPR &amp; First Aid (2pm-10pm)</i>	16	17 <i>Mandt 1 (9am-5pm)</i>
18 <i>Mandt 2 (9am-5pm)</i>	19 <i>NHO (9am-5pm)</i>	20 <i>Mandt 1 (9am-5pm)</i>	21 <i>Mandt 2 (9am-5pm)</i>	22 <i>Communications 101 (10am-12pm)</i>	23 <i>All-Staff SIR &amp; Mandated Reporter (10am-12pm)</i>	24 <i>Foundations 1 (10am-4pm)</i>
25 <i>Foundations 2 (10am-4pm)</i>	26 <i>Spanish Mandt 1 (9am-5pm)</i>	27 <i>Spanish Mandt 2 (9am-5pm)</i>	28 <i>Spanish CPR &amp; First Aid (9am-5pm)</i>	29	30	31 9/7/2018



# April 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Color Legend:</i> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	2 Green: Foundations Blue: Special presentations including Spanish classes	3 NHO (9am-5pm)	4 Mandt 1 (9am-5pm)	5 Mandt 2 (9am-5pm)	6	7
8	9 NHO (2pm-10pm)	10 Mandt 1 (2pm-10pm)	11 Mandt 2 (2pm-10pm)	12 CPR & First Aid (2pm-10pm) RIDGECREST: Mandated Reporter	13 Communications 101 (10am-12pm)	14
15	16	17 NHO (9am-5pm)	18 Mandt 1 (9am-5pm)	19 Mandt 2 (9am-5pm)	20 CPR & First Aid (9am-5pm)	21 CPR & First Aid (9am-5pm)
22	23 NHO (2pm-10pm)	24 Mandt 1 (2pm-10pm)	25 Mandt 2 (2pm-10pm) Leadership Directors Shroud 10a-12p	26 Foundations 1 (2pm-8pm)	27 Foundations 2 (2pm-8pm)	28
29	30 Sup 101: Harassment & Discrimination (1pm-3pm)					9/7/2018



Employee Training Calendar  
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# May 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
Classes meet in Training Center-Suite 101  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA Green: Foundations Blue: Special presentations including Spanish classes		1	2 NHO (9am-5pm)	3 Mandt 1 (9am-5pm)	4 Mandt 2 (9am-5pm)	5
6	7 NHO (9am-5pm)	8 Mandt 1 (9am-5pm)	9 Mandt 2 (9am-5pm) Leadership Training (10am-12pm)	10 CPR & First Aid (9am-5pm)	11	12 Mandt 1 (9am-5pm)
13 Mandt 2 (9am-5pm)	14 NHO (2pm-10pm)	15 Mandt 1 (2pm-10pm)	16 Mandt 2 (2pm-10pm)	17 CPR & First Aid (2pm-10pm)	18 Communications 101 (10am-12pm)	19 Spanish Family Training (10a-12p)
20	21	22 NHO (9am-5pm)	23 Mandt 1 (9am-5pm)	24 Mandt 2 (9am-5pm)	25	26
27	28 Memorial Day Office Closed	29 Foundations 1 (10am-4pm)	30 Foundations 2 (10am-4pm)	31		9/7/2018



# June 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Blue: Special presentations including Spanish classes				1	2 <b>CPR &amp; First Aid (9am-5pm)</b>
3	4	5 <i>NHO (9am-5pm)</i>	6 <i>Mandt 1 (9am-5pm)</i>	7 <i>Mandt 2 (9am-5pm)</i>	8 <i>CPR &amp; First Aid (9am-5pm)</i>	9
10	11 <i>NHO (2pm-10pm)</i>	12 <i>Mandt 1 (2pm-10pm)</i>	13 <i>Mandt 2 (2pm-10pm)</i>	14 <i>CPR &amp; First Aid (2pm-10pm)</i>	15	16 <i>Mandt 1 (9am-5pm)</i>
<b>RIDGECREST:</b>						
		<i>Mandt Day 1 (9to5)</i>	<i>Mandt Day 1 (9to5)</i>	<i>CPR &amp; First Aid</i>		
17 <i>Mandt 2 (9am-5pm)</i>	18	19 <i>Communications 101 (10am-12pm)</i>	20 <i>NHO (9am-5pm)</i>	21 <i>Mandt 1 (9am-5pm)</i>	22 <i>Mandt 2 (9am-5pm)</i>	23
24	25 <i>Foundations 1 (2pm-8pm)</i> <i>Sup 101– Interviewing Success 10a-12p</i>	26 <i>Foundations 2 (2pm-8pm)</i>	27 <i>Spanish Mandt 1 (9am-5pm)</i>	28 <i>Spanish Mandt 2 (9am-5pm)</i>	29 <i>Spanish CPR &amp; First Aid (9am-5pm)</i>	30 9/7/2018



# July 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 <i>Color Legend:</i> <i>Yellow: New Hire Orientation</i> <i>Blue: Mandt</i> <i>Red: CPR/FA</i>	2 <i>Green: Foundations</i> <i>Blue: Special presentations including Spanish classes</i>	3	4 <i>Independence Day</i>	5	6	7
8	9	10 <i>NHO (9am-5pm)</i>	11 <i>Mandt 1 (9am-5pm)</i>	12 <i>Mandt 2 (9am-5pm)</i>	13 <i>CPR &amp; First Aid (9am-5pm)</i>	14 <i>Mandt 1 (9am-5pm)</i>
15 <i>Mandt 2 (9am-5pm)</i>	16 <i>NHO (2pm-10pm)</i>	17 <i>Mandt 1 (2pm-10pm)</i>	18 <i>Mandt 2 (2pm-10pm)</i>	19 <i>CPR &amp; First Aid (2am-10pm)</i>	20 <i>Communications 101 (10am-12pm)</i>	21
22	23 <i>NHO (9am-5pm)</i>	24 <i>Mandt 1 (9am-5pm)</i>	25 <i>Mandt 2 (9am-5pm)</i>	26 <i>All-Staff SIR/ Mandated Reporter (1pm-3pm)</i>	27	28 <i>CPR &amp; First Aid (9am-5pm)</i>
29	30 <i>Foundations 1 (10am-4pm)</i>	31 <i>Foundations 2 (10am-4pm)</i>				9/7/2018



Employee Training Calendar  
 New Hires contact Lucia @ x149  
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# August 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
Classes meet in Training Center-Suite 101  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Blue: Mandt Red: CPR/FA	Green: Foundations Blue: Special presentations including Spanish classes		1	2 Mandt 1 (9am-5pm)	3 Mandt 2 (9am-5pm)	4
5	6	7 NHO (9am-5pm)	8 Mandt 1 (9am-5pm)	9 Mandt 2 (9am-5pm)	10 CPR & First Aid (9am-5pm)	11 Mandt 1 (9am-5pm)
12 Mandt 2 (9am-5pm)	13 NHO (2pm-10pm)	14 Mandt 1 (2pm-10pm)	15 Mandt 2 (2pm-10pm)	16 CPR & First Aid (2pm-10pm)	17	18
19	20 NHO (9am-5pm)	21 Mandt 1 (9am-5pm)	22 Mandt 2 (9am-5pm)	23	24 Communications 101 (10am-12pm)	25 CPR & First Aid (9am-5pm)
26	27 Foundations 1 (2pm-8pm)	28 Foundations 2 (2pm-8pm)	29	30 Sup 101—Cultural Competency (10am-12pm)	31	9/7/2018





# September 2018

Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Orange: Mandt Red: CPR/FA Green: Foundations Blue: Special presentations including Spanish classes						1
2	3 <b>Labor Day Office Closed</b>	4 <b>NHO (9am-5pm)</b>	5 <b>Mandt 1 (9am-5pm)</b>	6 <b>Mandt 2 (9am-5pm)</b>	7 <b>CPR &amp; First Aid (9am-5pm)</b>	8
9	10 <b>NHO (2pm-10pm)</b>	11 <b>Mandt 1 (2pm-10pm)</b>	12 <b>Mandt 2 (2pm-10pm)</b>	13 <b>CPR &amp; First Aid (2pm-10pm)</b>	14 <b>Communications 101 (1pm-3pm)</b>	15
16	17 <b>Spanish Mandt 1 (9am-5pm)</b>	18 <b>Spanish Mandt 2 (9am-5pm)</b>	19 <b>NHO (9am-5pm)</b>	20 <b>Mandt 1 (9am-5pm)</b>	21 <b>Mandt 2 (9am-5pm)</b>	22
23 30	24	25 <b>Foundations 1 (10am-4pm)</b>	26 <b>Foundations 2 (10am-4pm)</b>	27	28 <b>Spanish CPR &amp; First Aid (9am-5pm)</b>	29 9/7/2018



Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

# October 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
Classes meet in Training Center-Suite 101  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Orange: Mandt Red: CPR/FA	1 Green: Foundations Blue: Special presentations including Spanish classes	2 NHO (9am-5pm)	3 Mandt 1 (9am-5pm)	4 Mandt 2 (9am-5pm)	5	6
7	8 NHO (2pm-10pm)	9 Mandt 1 (2pm-10pm)	10 Mandt 2 (2pm-10pm)	11 CPR & First Aid (2pm-10pm)	12	13 Mandt 1 (9am-5pm)
14 Mandt 2 (9am-5pm)	15 NHO (9am-5pm)	16 Mandt 1 (9am-5pm)	17 Mandt 2 (9am-5pm)	18 CPR & First Aid (9am-5pm)	19	20
21	22 Mandt 1 (9am-5pm)	23 Mandt 2 (9am-5pm)	24 Communications 101 (1pm-3pm)	25 Foundations 1 (10am-4pm)	26 Foundations 2 (10am-4pm)	27
28	29	30	31			9/7/2018



Employee Training Calendar  
 New Hires contact Lucia @ x149  
 Incumbents contact Camille @ x155

# November 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat		
<b>Color Legend:</b> Yellow: <i>New Hire Orientation</i> Orange: <i>Mandt</i> Red: <i>CPR/FA</i>	<b>Green:</b> Foundations <b>Blue:</b> Special presentations including Spanish classes			1 <i>Mandt 1 (9am-5pm)</i>	2 <i>Mandt 2 (9am-5pm)</i>	3 <i>All-Staff SIR/ Mandated Reporter (10am-12pm)</i>		
		5	6 <i>NHO (9am-5pm)</i>	7 <i>Mandt 1 (9am-5pm)</i>	8 <i>Mandt 2 (9am-5pm)</i>	9 <i>CPR &amp; First Aid (9am-5pm)</i>	10	
		11	12 <i>NHO (2pm-10pm)</i>	13 <i>Mandt 1 (2pm-10pm)</i>	14 <i>Mandt 2 (2pm-10pm)</i>	15 <i>CPR &amp; First Aid (2pm-10pm)</i>	16 <i>Communications 101 (10am-12pm)</i>	17
		18	19	20	21	22 <i>Thanksgiving Day Office Closed</i>	23	24
		25	26	27 <i>Foundations 1 (2pm-8pm)</i>	28 <i>Foundations 2 (2pm-8pm)</i>	29	30	9/7/2018



Employee Training Calendar  
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# December 2018

**NHO—New Hire Orientation**  
**Sup101—Supervisor 101 Series**  
**Mandt 1&2**(recert day): (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework CH 1-3 by e-mail or US mail)  
**Foundations 1&2** : (days taken concurrently for new hires)  
**Mandt 2 (re-cert day)** : (incumbents within expiration month; homework due at arrival)  
**Classes meet in Training Center-Suite 101**  
**No Walk Ins—Advance Registration Only**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Color Legend:</b> Yellow: New Hire Orientation Orange: Mandt Red: CPR/FA Green: Foundations Blue: Special presentations including Spanish classes						1
2	3	4 NHO (9am-5pm)	5 Mandt 1 (9am-5pm)	6 Mandt 2 (9am-5pm)	7 CPR & First Aid (9am-5pm)	8 Spanish Mandt Re-cert Only (9am-5pm)
9	10 NHO (2pm-10pm)	11 Mandt 1 (2pm-10pm)	12 Mandt 2 (2p-10pm)	13 CPR & First Aid (9am-5pm)	14 Spanish CPR & First Aid (9am-5pm)	15 Mandt 2 Re-cert Only (9am-5pm)
16	17 Foundations 1 (10am-4pm)	18 Foundations 2 (10am-4pm)	19 Sup 101: Harassment/ Discrimination (10am-12pm)	20 Communications 101 (10am-12pm)	21	22
23 30	24 31	25 Christmas Day Office closed	26	27	28	29 9/7/2018