



Employee Training Calendar  
 New Hires contact Extension 100  
 Incumbents contact Camille @ x155  
**No Walk Ins—Advance Registration Only**

# January 2019

**Classes meet in Training Center-Suite 101**

- **NHO**—New Hire Orientation
- **Sup101**—Supervisor 101 Series
- **Mandt 1&2** : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- **Foundations 1&2** : (taken concurrently for new hires)
- **Mandt 2 (re-cert day)** : (Homework required)
- **CPR & First Aid**
- **SIR/Mandated Reporter** (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>New Year's Day Office Closed</i>	2	3	4	5
6	7	8 <i>NHO (9am-5pm)</i>	9 <i>Mandt 1 (9am-5pm)</i>	10 <i>Mandt 2 (9am-5pm)</i>	11 <i>CPR &amp; First Aid (9am-5pm)</i>	12
13	14 <i>NHO (2pm-10pm)</i>	15 <i>Mandt 1 (2pm-10pm)</i>	16 <i>Mandt 2 (2pm-10pm)</i>	17 <i>CPR &amp; First Aid (2pm-10pm)</i>	18	19
20	21 <i>M. L. King Jr. Day Office Closed</i>	22	23 <i>NHO (9am-5pm)</i>	24 <i>Mandt 1 (9am-5pm)</i>	25 <i>Mandt 2 (9am-5pm)</i>	26 <i>Mandt 1 (9am-5pm)</i>
27 <i>Mandt 1 (9am-5pm)</i>	28 <i>Foundations 1 (10am-4pm)</i>	29 <i>Foundations 2 (10am-4pm)</i>	30 <i>Sup 101: Conflict Resolution (10am-12pm)</i>	31		



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# February 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 <i>NHO (2pm-10pm)</i>	5 <i>Mandt 1 (2pm-10pm)</i>	6 <i>Mandt 1 (2pm-10pm)</i>	7 <i>CPR &amp; First Aid (2pm-10pm)</i>	8	9 <i>CPR &amp; First Aid (9am-5pm)</i>
10	11	12 <i>NHO (9am-5pm)</i>	13 <i>Mandt 1 (9am-5pm)</i>	14 <i>Mandt 2 (9am-5pm)</i>	15 <i>CPR &amp; First Aid (9am-5pm)</i>	16
17	18 <i>NHO (9am-5pm)</i>	19 <i>Mandt 1 (9am-5pm)</i>	20 <i>Mandt 2 (9am-5pm)  Antelope Valley Mandt 1 &amp; 2 (9a-5p)</i>	21 <i>Foundations 1 New Time!(9a-3p)</i>	22 <i>Foundations 2 (9am-3pm) SIR/Mandated Reporter (3 -5pm)</i>	23
24	25 <i>Sup 101: Inter- viewing Success 1pm -3pm</i>	26 <i>Spanish SIR/ Mandated Reporter 10am-12pm</i>	27	28		



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# March 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 <i>NHO</i> (9am-5pm)	6 <i>Mandt 1</i> (9am-5pm)	7 <i>Mandt 2</i> (9am-5pm)	8 <i>CPR &amp; First Aid</i> (9am-5pm)	9 <b><i>Mandt 1</i></b> (9am-5pm)
10 <b><i>Mandt 2</i></b> (9am-5pm)	11 <i>NHO</i> (2pm-10pm)	12 <i>Mandt 1</i> (2pm-10pm)	13 <i>Mandt 2</i> (2pm-10pm)	14 <i>CPR &amp; First Aid</i> (2pm-10pm)	15	16
17	18 <i>NHO</i> (9am-5pm)	19 <i>Mandt 1</i> (9am-5pm)	20 <i>Mandt 2</i> (9am-5pm)	21	22	23 <b><i>Foundations 1</i></b> (10am-4pm)
24 <b><i>Foundations 2</i></b> (10am-4pm)	25 <b><i>Spanish Mandt 1</i></b> (9am-5pm)	26 <b><i>Spanish Mandt 2</i></b> (9am-5pm)	27 <b><i>Spanish CPR &amp; First Aid</i></b> (9am-5pm)	28	29 <b><i>All-Staff SIR &amp; Mandated Reporter</i></b> (10am-12pm)	30
31						



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# April 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 <i>NHO (9am-5pm)</i>	3 <i>Mandt 1 (9am-5pm)</i>	4 <i>Mandt 2 (9am-5pm)</i>	5	6
7	8 <i>NHO (2pm-10pm)</i>	9 <i>Mandt 1 (2pm-10pm)</i>	10 <i>Mandt 2 (2pm-10pm)</i>	11 <i>CPR &amp; First Aid (2pm-10pm)</i>	12	13 <b><i>CPR &amp; First Aid (9am-5pm)</i></b>
14	15	16 <i>NHO (9am-5pm)</i>	17 <i>Mandt 1 (9am-5pm)</i>	18 <i>Mandt 2 (9am-5pm)</i>	19 <i>CPR &amp; First Aid (9am-5pm)</i>	20
21 <b><i>Easter Holiday</i></b>	22 <i>NHO (2pm-10pm)</i>	23 <i>Mandt 1 (2pm-10pm)</i>	24 <i>Mandt 2 (2pm-10pm)</i>	25 <b><i>Foundations 1 (2pm-8pm)</i></b>	26 <b><i>Foundations 2 (2pm-8pm)</i></b>	27 <b><i>HEALTHY FAMILY RELATIONS MANDT (10am-12pm)</i></b>
28	29 <b><i>Spanish SIR/ Mandated Reporter 10am-12pm</i></b>	30 <b><i>Sup 101: Harassment &amp; Discrimination 1pm-3pm</i></b>				



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# May 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>NHO (9am-5pm)</i>	2 <i>Mandt 1 (9am-5pm)</i>	3 <i>Mandt 2 (9am-5pm)</i>	4 <i>FAMILY MANDT (10am-12pm)</i>
5	6	7 <i>NHO (9am-5pm)</i>	8 <i>Mandt 1 (9am-5pm)</i>	9 <i>Mandt 2 (9am-5pm)</i>	10 <i>CPR &amp; First Aid (9am-5pm)</i>	11
12	13 <i>NHO (2pm-10pm)</i>	14 <i>Mandt 1 (2pm-10pm)</i>	15 <i>Mandt 2 (2pm-10pm)  Ridgecrest Mandt Day 1 &amp; Mandt Day 2 (9a-5p)</i>	16 <i>CPR /First Aid (2-10)</i>	17	18 <i>Mandt I (9am –5pm)</i>
19 <i>Mandt 2 (9am –5pm)</i>	20	21 <i>NHO (9am-5pm)</i>	22 <i>Mandt 1 (9am-5pm)</i>	23 <i>Mandt 2 (9am-5pm)</i>	24	25
26	27 <i>Memorial Day Office Closed</i>	28 <i>Foundations 1 (10am-4pm)</i>	29 <i>Foundations 2 (10am-4pm)</i>	30	31	



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# June 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
(Revised 5/29/2019)						1  <b>CPR &amp; First Aid</b> (9am-5pm)
2	3	4  <i>NHO</i> (9am-5pm)	5  <i>Mandt 1</i> (9am-5pm)	6  <i>Mandt 2</i> (9am-5pm)	7  <i>CPR &amp; First Aid</i> (9am-5pm)	8
9	10  <i>NHO</i> (2pm-10pm)	11  <i>Mandt 1</i> (2pm-10pm)	12  <i>Mandt 2</i> (2pm-10pm)	13  <i>CPR &amp; First Aid</i> (2pm-10pm)	14  <b>Ridgecrest</b> <b>CPR &amp; First Aid</b> <b>Mandated Reporter</b> (9am-5pm)	15
16	17	18  <b>Sup 101:</b> <b>Cultural Competency</b> (1pm-3pm)	19  <i>NHO</i> (9am-5pm)	20  <i>Mandt 1</i> (9am-5pm)	21  <i>Mandt 2</i> (9am-5pm)	22  <b>Mandt 1</b> (9am-5pm)
23  <b>Mandt 2</b> (9am-5pm)  30	24  <b>Foundations 1</b> (2pm-8pm)	25  <b>Foundations 2</b> (2pm-8pm)	26  <b>Spanish</b> <b>Mandt 1</b> (9am-5pm)	27  <b>Spanish</b> <b>Mandt 2</b> (9am-5pm)	28  <b>Spanish</b> <b>CPR &amp; First Aid</b> (9am-5pm)	29  <b>Healthy FAMILY</b> <b>Relationships</b> <b>(VENDORS)</b> (10am-12pm)



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# July 2019

**Classes meet in Training Center-Suite 101**

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 <i>Independence Day</i>	5	6
7	8	9 <i>NHO (9am-5pm)</i>	10 <i>Mandt 1 (9am-5pm)</i>	11 <i>Mandt 2 (9am-5pm)</i>	12 <i>CPR &amp; First Aid (9am-5pm)</i>	13 <i>Mandt 1 (9am-5pm)</i>
14 <i>Mandt 2 (9am-5pm)</i>	15 <i>NHO (2pm-10pm)</i>	16 <i>Mandt 1 (2pm-10pm)</i>	17 <i>Mandt 2 (2pm-10pm)</i>	18 <i>CPR &amp; First Aid (2pm-10pm)</i>	19	20 <i>All-Staff SIR/ Mandated Reporter (10am-12pm)</i>
21	22 <i>NHO (9am-5pm)</i>	23 <i>Mandt 1 (9am-5pm)</i>	24 <i>Mandt 2 (9am-5pm)</i>	25	26 <i>Sup 101: Harassment/ Discrimination (10am-12pm)</i>	27 <i>CPR &amp; First Aid (9am-5pm)</i>
28	29 <i>Foundations 1 (10am-4pm)</i>	30 <i>Foundations 2 (10am-4pm)</i>	31			<i>Rev. 5/29/2019</i>



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# August 2019

Classes meet in Training Center-Suite 101

- **NHO—New Hire Orientation**
- **Sup101—Supervisor 101 Series**
- **Mandt 1&2** : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- **Foundations 1&2** : (taken concurrently for new hires)
- **Mandt 2 (re-cert day)** : (Homework required)
- **CPR & First Aid**
- **SIR/Mandated Reporter** (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>Mandt 1 (9am-5pm)</i>	2 <i>Mandt 2 (9am-5pm)</i>	3
4	5	6 <i>NHO (9am-5pm)</i>	7 <i>Mandt 1 (9am-5pm)</i>	8 <i>Mandt 2 (9am-5pm)</i>	9 <i>CPR &amp; First Aid (9am-5pm)</i>	10 <i><b>Mandt 1</b> (9am-5pm)</i>
11 <i><b>Mandt 2</b> (9am-5pm)</i>	12 <i>NHO (2pm-10pm)</i>	13 <i>Mandt 1 (2pm-10pm)</i>	14 <i>Mandt 2 (2pm-10pm)</i>	15 <i>CPR &amp; First Aid (2pm-10pm)</i>	16	17 <i><b>CPR &amp; First Aid</b> (9am-5pm)</i>
18	19 <i>NHO (9am-5pm)</i>	20 <i>Mandt 1 (9am-5pm)</i>	21 <i>Mandt 2 (9am-5pm)</i>	22 <i><b>Antelope Valley Foundations 1</b> (10am to 4pm)</i>	23 <i><b>Antelope Valley Foundations 2</b> (10am to 4pm)</i>	24 <i><b>Foundations 1</b> (10am-4pm)</i>
25 <i><b>Foundations 2</b> (10am-4pm)</i>	26	27	28 <i><b>Sup 101: Performance Evaluations</b> 10am-12pm</i>	29	30	31  <i>Rev. 5/29/2019</i>





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# September 2019

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- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <b>Labor Day Office Closed</b>	3	4 <i>NHO (9am-5pm)</i>	5 <i>Mandt 1 (9am-5pm)</i>	6 <i>Mandt 2 (9am-5pm)</i>	7
8	9	10 <i>NHO (9am-5pm)</i>	11 <i>Mandt 1 (9am-5pm)</i>	12 <i>Mandt 2 (9am-5pm)</i>	13 <i>CPR &amp; First Aid (9am-5pm)</i>	14
15	16 <i>NHO (2pm-10pm)</i>	17 <i>Mandt 1 (2pm-10pm)</i>  <b>Ridgecrest Foundations 1 &amp; Foundations 2 (10a-4p)</b>	18 <i>Mandt 2 (2pm-10pm)</i>	19 <i>CPR &amp; First Aid (2pm-10pm)</i>	20 <b>Spanish CPR &amp; First Aid (9am-5pm)</b>	21 <b>New CA Law! Sexual Harassment 10:00 am 11:30 am 1:00 pm</b>
22	23 <b>Spanish Mandt 1 (9am-5pm)</b>	24 <b>Spanish Mandt 2 (9am-5pm)</b>	25	26 <b>Foundations 1 New time! (9am-3pm)</b>	27 <b>Foundations 2 New time! (9am-3pm*)</b> <b>SIR/Mandated *3-5p</b>	28
29	30					Rev. 5/29/2019



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# October 2019

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- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <i>NHO (9am-5pm)</i>	2 <i>Mandt 1 (9am-5pm)</i>	3 <i>Mandt 2 (9am-5pm)</i>	4	5
6	7 <i>NHO (2pm-10pm)</i>	8 <i>Mandt 1 (2pm-10pm)</i>	9 <i>Mandt 2 (2pm-10pm)</i>	10 <i>CPR &amp; First Aid (2pm-10pm)</i>	11	12 <i>Mandt 1 (9am-5pm)</i>
13 <i>Mandt 2 (9am-5pm)</i>	14	15 <i>NHO (9am-5pm)</i>	16 <i>Mandt 1 (9am-5pm)</i>	17 <i>Mandt 2 (9am-5pm) Foundations 1 (10am-4pm)</i>	18 <i>CPR &amp; First Aid (9am-5pm) Foundations 2 (10am-4pm)</i>	19
20	21 <i>Mandt 1 (9am-5pm)</i>	22 <i>Mandt 2 (9am-5pm)</i>	23 <i>Spanish SIR Mandated Reporter (1pm-3pm)</i>	24 <b>New CA Law!</b> <i>Non-Supervisor Harassment &amp; Dis- crimination (3 classes) 12:00, 1:30, 3:00pm</i>	25	26
27	28	29 <i>Sup 101: Conflict Resolution (10am-12pm)</i>	30	31		Rev. 5/29/2019



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# November 2019

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- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	NHO (9am-5pm)	Mandt 1 (9am-5pm)	Mandt 2 (9am-5pm)	CPR & First Aid (9am-5pm)	9
10	NHO (2pm-10pm)	Mandt 1 (2pm-10pm)	Mandt 2 (2pm-10pm)	CPR & First Aid (2pm-10pm)	15	16
17	18	Foundations 1 (2pm-8pm)	Foundations 2 (2pm-8pm)	Antelope Valley CPR & 1 Aid	Sup 101: Sexual Harassment & Discrimination (1p-3p)	23
24	25	26	27	28 Thanksgiving Day Office Closed	29	30  Rev. 5/29/2019



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# December 2019

Classes meet in Training Center-Suite 101

- NHO—New Hire Orientation
- Sup101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently; unless within expiration month, call Camille/Rosemary to schedule Mandt 2 & receive homework Chapters 1-3 by e-mail or US mail)
- Foundations 1&2 : (taken concurrently for new hires)
- Mandt 2 (re-cert day) : (Homework required)
- CPR & First Aid
- SIR/Mandated Reporter (Abuse & Neglect)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>NHO (9am-5pm)</i>	3 <i>Mandt 1 (9am-5pm)</i>	4 <i>Mandt 2 (9am-5pm)</i>	5 <i>CPR &amp; First Aid (9am-5pm)</i>	6	7 <b><i>Mandt 2 Re-cert Only (9am-5pm)</i></b>
8	9 <i>NHO (2pm-10pm)</i>	10 <i>Mandt 1 (2pm-10pm)</i>	11 <i>Mandt 2 (2pm-10pm)</i>	12 <i>CPR &amp; First Aid (2pm-10pm)</i>	13 <b><i>Sup 101: Harassment (10am-12pm) ALL-Staff Harassment 2pm &amp; 3pm</i></b>	14 <b><i>Spanish Mandt 2 Re-cert Only (9am-5pm)</i></b>
15	16 <i>Mandt 1 (9am-5pm)</i>	17 <i>Mandt 2 (9am-5pm)</i>	18 <b><i>Foundations 1 (10am-4pm)</i></b>	19 <b><i>Foundations 2 (10am-4pm)</i></b>	20	21
22	23	24	25 <b><i>Christmas Day Office closed</i></b>	26	27	28
29	30	31				