



Employee Training Calendar  
 New Hires contact Extension 200  
 Incumbents contact Camille @ x155  
**Online & In-Classroom Registration**

# June 2022 Training In-Classroom and Online

**Training Events:**

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <b>Online NHO</b> 10am-2:30pm	2 <b>Online Mandt 1</b> 10am-2:30pm	3 <b>Online Mandt 2</b> 10am-2:30pm	4
5	6 <b>In Class Sup. Paycom</b> 10-11:30am <b>Online NHO</b> 11am	7 <b>In-Classroom Mandt 1</b> 11am-6pm	8 <b>In-Classroom Mandt 2</b> 11am-6pm	9 <b>In-Classroom CPR &amp; First Aid</b> 11am-6pm	10 <b>Staff 1-hr Online Paycom:</b> 10am-11am 3pm-4pm	11 <b>Online Mandt 1</b> 10am-2:30pm
12 <b>Online Mandt 2</b> 10am-2:30pm	13 <b>Spanish Staff Online Paycom:</b> 10am—11pm 3pm—4pm	14 <b>Online NHO</b> 10am-2:30pm	15 <b>Online Mandt 1</b> 10am-2:30pm <b>In-Class Mandt 1</b> 10am-5pm	16 <b>Online Mandt 2</b> 10am-2:30pm <b>In-Class Mandt 2</b> 10am-5pm	17 <b>Online CPR &amp; First Aid</b> 10am-2:30pm	18
19	20 <b>In-Classroom Spanish Mandt 1</b> 10am-5pm	21 <b>In-Classroom Spanish Mandt 2</b> 10am-5pm	22 <b>In-Classroom CPR &amp; First Aid</b> 10am-5pm	23 <b>Online Foundations 1</b> 10am-2:30pm	24 <b>Online Foundations 2</b> 10am-2:30pm	25
26	27 <b>Spanish In-Class Skills Mandt &amp; CPR</b> 11am-3:30pm	28 <b>In-Classroom Skills Mandt &amp; CPR</b> 11am-3:30pm	29 <b>In-Classroom Skills Mandt &amp; CPR</b> 11a-3:30pm	30 <b>In-Classroom STAFF Paycom:</b> 1pm-2:30pm		May 21, 2022



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# July 2022 Training In-Classroom and Online

## Training Events

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <b>In-Classroom Spanish CPR &amp; First Aid</b> 10am-6pm	2
3	4 <b>Independence Day Observed</b>	5 <b>Online NHO</b> 10am-3pm	6 <b>In-Classroom Mandt 1</b> 10am-6pm	7 <b>In-Classroom Mandt 2</b> 10am-6pm	8 <b>Supervisor Trng</b> 10am-12pm <b>(NOT ON PAYCOM)</b> <b>Online Staff Paycom</b> 11-12pm	9 <b>In-Classroom Spanish Mandt 1</b> 10am-6pm
10 <b>In-Classroom Spanish Mandt 2</b> 10am-6pm	11 <i>(Only for staff- March 2020-Dec2021)</i> <b>In-Classroom Skills Mandt/CPR</b> 10-2pm <b>Online NHO</b> 12-5p	12 <b>Online Mandt 1</b> 12pm-7pm	13 <b>Online Mandt 2</b> 12pm-7pm	14 <b>Online CPR &amp; First Aid</b> 12pm-7pm	15 <b>In-Classroom Staff Paycom</b> 3pm-4pm	16 <b>In-Classroom Mandt 1</b> 10am-6pm
17 <b>In Classroom Mandt 2</b> 10am-6pm	18 <b>In-Classroom CPR &amp; First Aid</b> 12pm-7pm	19 <b>Online NHO</b> 12pm-5pm	20 <b>In-Classroom Mandt 1</b> 12pm-7pm	21 <b>In-Classroom Mandt 2</b> 12pm-7pm	22 <i>(Only for staff- March 2020-Dec2021)</i> <b>Spanish In-Class Skills Mandt &amp; CPR</b> 1pm-5pm	23
24	25 <i>(Only for staff- March 2020-Dec2021)</i> <b>In-Classroom Skills Mandt &amp; CPR</b> 12pm-4pm	26 <b>In-Classroom Foundations 1</b> 12pm-6pm	27 <b>In-Classroom Foundations 2</b> 12pm-6pm	28 <b>Online Mandt 1</b> 10am-6pm	29 <b>Online Mandt 2</b> 10pm-6pm	30 June 9, 2022



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# August 2022 Training In-Classroom and Online

### Training Events

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <b>In-Classroom Staff Paycom</b> 11-12pm	2 <b>Online NHO</b> 9am-1:30pm	3 <b>In-Classroom Mandt 1</b> 9am-3:30pm	4 <b>In-Classroom Mandt 2</b> 9am-3:30pm	5 <b>In-Classroom CPR &amp; First Aid</b> 10am-4pm	6
7	8 <b>Online NHO</b> 11am-3:30pm	9 <b>Online Mandt 1</b> 11am-3:30pm	10 <b>Online Mandt 2</b> 11am-3:30pm	11 <b>Online CPR &amp; First Aid</b> 11am-4pm	12 <b>Spanish In-Class Skills Mandt &amp; CPR</b> 11am-3:30m	13
14	15 <b>Online Staff Paycom</b> 10-11am 2-3pm	16 <b>Online NHO</b> 10am-2:30pm	17 <b>In-Class Mandt 1</b> 10am-5pm	18 <b>In-Class Mandt 2</b> 10am-5pm	19 <b>In-Class CPR &amp; First Aid</b> 10am-5:30pm	20
21	22 <b>Spanish In-Classroom Foundations 1</b> 10am-4pm	23 <b>Spanish In-Classroom Foundations 2</b> 10am-4pm	24 <b>In-Classroom Skills Mandt &amp; CPR</b> 12pm-4:30pm	25 <b>Online Foundations 1</b> 2pm-6pm	26 <b>Online Foundations 2</b> 2pm-6pm	27
28	29 <b>In-Classroom Skills Mandt &amp; CPR</b> 2pm-6:30pm	30 <b>In-Classroom Skills Mandt &amp; CPR</b> 2pm-6:30pm	31			June 8, 2022



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# September 2022 Training In-Classroom and Online

**Training Events:**

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <b>In-Classroom Mandt 1</b> 9am-5pm	2 <b>In-Classroom Mandt 2</b> 9am-5pm	3
4	5 <b>Labor Day</b> office closed	6 <b>Online NHO</b> 10am-2:30pm	7 <b>Online Mandt 1</b> 10am-2:30m	8 <b>Online Mandt 2</b> 10am-2:30pm	9 <b>Online CPR &amp; First Aid</b> 10am-3pm	10 <b>In-Classroom Mandt 1</b> 10am-5pm
11 <b>In-Classroom Mandt 2</b> 10am-5pm	12 <b>Online NHO</b> 11am-3:30pm	13 <b>In-Classroom Mandt 1</b> 11am-6pm	14 <b>In-Classroom Mandt 2</b> 11am-6pm	15 <b>In-Classroom CPR &amp; First Aid</b> 11am-6:30pm	16 <b>In-Classroom Skills Mandt &amp; CPR</b> 11pm-3:30pm	17 <b>Spanish In-Class Mandt 1</b> 10am-5pm
18 <b>Spanish In-Class Mandt 2</b> 10am-5pm	19	20 <b>Online NHO</b> 11am-3:30pm	21 <b>In-Classroom Mandt 1</b> 11am-6pm	22 <b>In-Classroom Mandt 2</b> 11am-6pm	23	24
25	26 <b>In-Classroom Foundations 1</b> 10am-5pm	27 <b>In-Classroom Foundations 2</b> 10am-5pm	28 <b>Spanish In-Classroom Skills Mandt &amp; CPR</b> 10pm-2:30pm	29 <b>In-Classroom Skills Mandt &amp; CPR</b> 11pm-3:30pm	30	June 8, 2022



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**Online & In-Classroom Registration**

# October 2022 Training In-Classroom and Online

**Training Events:**

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <b>Online NHO</b> <i>9:30am-1:30pm</i>	4 <b>In-Classroom Mandt 1</b> <i>9:30am-3:30pm</i>	5 <b>In-Classroom Mandt 2</b> <i>9:30am-3:30pm</i>	6 <b>In-Classroom CPR &amp; First Aid</b> <i>9:30am- 4pm</i>	7 <b>In-Class Skills Mandt &amp; CPR</b> <i>11am-3pm</i>	8
9	10 <b>Online NHO</b> <i>11am-3:30pm</i>	11 <b>Online Mandt 1</b> <i>11am-5:30pm</i>	12 <b>Online Mandt 2</b> <i>11am-5:30pm</i>	13 <b>In-Classroom CPR &amp; First Aid</b> <i>11am-5:30pm</i>	14 <b>In-Class Skills Mandt &amp; CPR</b> <i>1pm-5pm</i>	15 <b>In-Classroom Mandt 1</b> <i>10am-5pm</i>
16 <b>In-Classroom Mandt 2</b> <i>10am-5pm</i>	17 <b>Spanish In-Class Skills Mandt &amp; CPR</b> <i>11pm-3pm</i>	18 <b>Online NHO</b> <i>10am-2:30pm</i>	19 <b>In-Classroom Mandt 1</b> <i>10am-4:30pm</i>	20 <b>In-Classroom Mandt 2</b> <i>10am-4:30pm</i>	21	22
23	24 <b>Online Foundations 1</b> <i>11am-3pm</i>	25 <b>Online Foundations 2</b> <i>11am-3pm</i>	26	27 <b>Spanish In-Classroom Foundations 1</b> <i>10am-4pm</i>	28 <b>Spanish In-Classroom Foundations 2</b> <i>10am-4pm</i>	29  <i>June 8, 2022</i>



Employee Online Training Calendar  
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# November 2022 Training In-Classroom and Online

**Training Events:**

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 <b>Online NHO</b> <i>9am-1:30pm</i>	2 <b>In-Classroom Mandt 1</b> <i>9am-4pm</i>	3 <b>In-Classroom Mandt 2</b> <i>9am-4pm</i>	4 <b>In-Classroom CPR &amp; First Aid</b> <i>9am-4:30pm</i>	5
6	7 <b>Online NHO</b> <i>10am-2:30pm</i>	8 <b>Online Mandt 1</b> <i>10am-2:30pm</i>	9 <b>Online Mandt 2</b> <i>10am-2:30pm</i>	10 <b>Online CPR &amp; First Aid</b> <i>10am-3pm</i>	11 <b>In-Class Skills Mandt &amp; CPR</b> <i>12pm-4pm</i>	12 <b>In-Classroom Mandt 1</b> <i>10am-5pm</i>
13 <b>In-Classroom Mandt 2</b> <i>10am-5pm</i>	14 <b>In-Classroom Spanish Mandt 1</b> <i>10am-4pm</i>	15 <b>In-Classroom Spanish Mandt 2</b> <i>10am-4pm</i>	16 <b>In-Classroom CPR &amp; First Aid</b> <i>10am-4pm</i>	17 <b>In-Classroom Foundations 1</b> <i>10am-4pm</i>	18 <b>In-Classroom Foundations 2</b> <i>10am-4pm</i>	19
20	21	22	23	24 <b>Thanksgiving Day</b> <i>Office Closed</i>	25	26
27	28	29	30			<i>June 8, 2022</i>



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# December 2022 Training In-Classroom and Online

**Training Events:**

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken concurrently)
- Foundations 1&2: (taken concurrently)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abuse & Neglect)
- Required Sexual Harassment Prevention

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <b>Spanish Online Foundations 1</b> <i>10am-2pm</i>	2 <b>Spanish Online Foundations 2</b> <i>10am-2pm</i>	3 <b>In-Classroom Mandt 1</b> <i>10am-4pm</i>
4 <b>In-Classroom Mandt 2</b> <i>10am-4pm</i>	5 <b>Online NHO</b> <i>9am-2pm</i>	6 <b>Online Mandt 1</b> <i>9am-2pm</i>	7 <b>Online Mandt 2</b> <i>9am-2pm</i>	8 <b>In-Classroom CPR &amp; First Aid</b> <i>9am-2:30m</i>	9 <b>In-Class Skills Mandt &amp; CPR</b> <i>10pm-2pm</i>	10 <b>Online Foundations 1</b> <i>10am-2pm</i>
11 <b>Online Foundations 2</b> <i>10am-2pm</i>	12 <b>In-Classroom NHO</b> <i>10am-2:30pm</i>	13 <b>In-Classroom Mandt 1</b> <i>10am-5pm</i>	14 <b>In-Classroom Mandt 2</b> <i>10am-5pm</i>	15 <b>In-Classroom CPR &amp; First Aid</b> <i>10am-5:30pm</i>	16 <b>In-Classroom Spanish CPR &amp; First Aid</b> <i>10am-6pm</i>	17
18	19	20	21	22	23	24
25 <b>Christmas Day</b>	26	27	28	29	30	31  <i>June 8, 2022</i>