



Employee Training Calendar  
 New Hires Contact Extension 100  
 Incumbes Contact Camille W @ X 155

# January 2023 Training In-Classroom and Online Classes

## Training Events

- NHO—New Hire Orientation
- Sup 101—Supervisor 101 Series
- Mandt 1&2 : (days taken conc)
- Foundations 1&2: (taken conc)
- CPR & First Aid & Tech Skills
- SIR/Mandated Reporter (Abus)
- Required Sexual Harassment

### Online & In-Classroom Registration

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25 Christmas Day	26	27	28	29	30	31
1 New Year's Day	2	3	4 1-hr Online Staff Paycom Refresher 11am & 1pm & 3pm	5 Online Mandt 1 10am- 2:30pm	6 Online Mandt 2 10am- 2:30pm	7
8	9 Online NHO 9am-1:30pm	10 In-Class. Mandt 1 9am-4pm	11 In-Class. Mandt 2 9am-4pm	12 In-Classroom CPR/First Aid 9am-4pm	13 In-Classroom Skills Physical Mandt/CPR 10am-2pm	14 Online Mandt 1 10am- 2:30pm
15 Online Mandt 2 10am- 2:30pm	16 MLK Day	17 Online Mandt 1 12pm- 4:30pm	18 In-Class Spanish Mandt 1 10am- 5pm Online Mandt 2 12pm- 4:30pm	19 In-Class Spanish Mandt 2 10am- 5pm	20 In-Class Spanish CPR/First Aid 10am- 5pm	21
22	23 In-Classroom Skills Physical Mandt/CPR 10am-2pm	24 Online NHO 10am- 2:30pm	25 In-Class. Mandt 1 10am- 5pm	26 In-Class. Mandt 2 10am- 5pm	27 In-Classroom CPR/First Aid 10am- 5pm	28
29	30 Online Foundations 1 1pm- 5pm	31 Online Foundations 1 1pm- 5pm	1	2	3	4 Revision Date: 11/23/2022



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# February 2023 Training In-Classroom and Online

### Training Events

- NHO—New Hire Orientation
  - Sup 101—Supervisor 101 Series
  - Mandt 1&2 : (days taken concurrently)
  - Foundations 1&2: (taken concurrently)
  - CPR & First Aid & Tech Skills
  - SIR/Mandated Reporter (Abuse)
  - Required Sexual Harassment Training
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### Online & In-Classroom Registration

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 In-Classroom Skills Physical Mandt/CPR 11am-3pm	2 Online Mandt 1 10am- 2:30pm	3 Online Mandt 2 10am- 2:30pm	4
5	6 Online NHO 10am-2pm	7 In-Class. Mandt 1 10am- 5pm	8 In-Class. Mandt 2 10am- 5pm	9 In-Classroom CPR/First Aid 10am- 5pm	10 In-Classroom Skills Physical Mandt/CPR 10am-2pm	11
12	13 Online Mandt 1 11:30am-4pm	14 Online Mandt 2 11:30am-4pm	15 Online CPR/First Aid 11:30am-4pm	16 Online Foundations 1 10am-2pm	17 Online Foundations 2 10am-2pm	18 Online Mandt 1 10am- 2:30pm
19 Online Mandt 2 10am- 2:30pm	20 Presidents' Day	21 Online NHO 9am-1pm	22 In-Class. Mandt 1 9am-4pm	23 In-Class. Mandt 2 9am-4pm	24 In-Classroom CPR/First Aid 9am-4pm	25
26	27 Online Spanish Foundations 2 11am-3pm	28 Online Spanish Foundations 2 11am-3pm	1	2	3	4 Revision Date: 11/23/2022



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# March 2023 Training In-Classroom and Online

## Training Events

- NHO—New Hire Orientation
  - Sup 101—Supervisor 101 Series
  - Mandt 1&2 : (days taken concu)
  - Foundations 1&2: (taken concu)
  - CPR & First Aid & Tech Skills
  - SIR/Mandated Reporter (Abus)
  - Required Sexual Harassment
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### Online & In-Classroom Registration

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1 <b>In-Classroom Mandt &amp; CPR Skills</b> 10am-2pm	2 Online Spanish Mandt 1 11am-3:30pm	3 Online Spanish Mandt 2 11am-3:30pm	4
5	6 <b>Online NHO</b> ☑ 10am-2:30pm	7 <b>Classroom Mandt 1</b> 10am-5pm	8 <b>Classroom Mandt 2</b> 10am-5pm	9 <b>In Classroom CPR &amp; First Aid</b> 10am-5pm	10 <b>In-Classroom Skills Mandt &amp; CPR</b> 10am-2pm	11
12	13 <b>Online Mandt 1</b> 12pm-4:30pm	14 <b>Online Mandt 2</b> 12pm-4pm	15	16	17 <b>In-Class Korean CPR &amp; First Aid</b> 10am-5pm	18 <b>Online Mandt 1</b> 10am-2:30pm
19 <b>Online Mandt 2</b> 10am-2:30pm	20 <b>Online NHO</b> ☑ 9am-1:30pm	21 <b>Classroom Mandt 1</b> 9am-4pm	22 <b>Classroom Mandt 2</b> 9am-4pm	23 <b>In-Classroom CPR &amp; 1st Aid</b> 9am-4pm	24 <b>Online Supervisor: Interview Success</b> 10am-12pm	25
26	27 <b>Spanish Classroom CPR/1st Aid</b> 10am-5pm	28 <b>In-Classroom Foundations 1</b> 1pm-5pm	29 <b>In-Classroom Foundations 2</b> 1pm-5pm	30 <b>In-Classroom Skills Mandt &amp; CPR</b> 11am-3pm	31 <b>Online CPR/First Aid</b> 10am-2:30pm	12/19/2022