

Employee Training Calendar New Hires Contact Extension 100 Incumbes Contact Gaby @ X 160

# December 2024 Training In-Classroom and Online

### Training Events

NHO—New Hire Orientation Mandt 1&2 --days taken concurrently Foundations 1&2 --taken concurrently First Aid & CPR Mandt Physical Skills First Aid & CPR Physical Skills

#### Online & In-Classroom Registration

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Online NHO	3 In-Class Mandt 1	4 In-Class Mandt 2 10am- 5:30pm	5 In-Class First Aid/CPR 10am- 5:30pm	6 <b>Online First Aid/ CPR</b> 12pm-5pm	7
	10am-2:30pm	10am-5:30pm	Online Korean Mandt 1 11a-3:30pm	Online Korean Mandt 2 11a-3:30pm	InClass Skills: Mandt 12pm-2pm	
8	9 In-Class Spanish Mandt 1 9:30am-5pm	10 In-Class Spanish Mandt 2 9:30am-5pm Online NHO	11 In-Class Mandt 1 9:30am-5pm Online Korean FA/ CPR	12 In-Class Mandt 2 9:30am-5pm	13 In-Class First Aid/CPR 9:30am-5pm	14
15	16	9:30am-2pm 17	10am-3pm	19 Online Foundations 1	20	21
	<b>Online Mandt 1</b> 11am-3:30pm	<b>Online Mandt 2</b> 11am-3:30pm	Inclass Korean Skills: Mandt 10am-12pm InClass Korean Skills: FA/ CPR 12pm-2pm	Inclass Skills: Mandt/ CPR 11a-3pm	Online Foundations 2 10am-2pm	
22	23	24 Christmas Eve		26	27	28
29	30	31 New Year's Eve				Rev 9/10/2024

### 2025 JANUARY



Need help? Contact training@jaynolan.org or call (818) 361-6400 ext. 160

Trainings: NHO - New Hire Orientation | Mandt 1&2 (In-Class Skills needed if taken online) | First Aid/ CPR (In-Class Skills needed if taken online) | Foundations 1&2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03	04
			New Year's Day (Office	Online Mandt 1	Online Mandt 2	
			Closed)	10am-2:30pm	10am-2:30pm	
05	0.0				10	
05	06 In-Class Skills: Mandt	07	08 In-Class Mandt 1	09 In-Class Mandt 2	10 In-Class First Aid/ CPR	11 In-Class First Aid/CPR
	10am-12pm	Online NHO	10am-5:30pm	10am-5:30pm	10am-5:30pm	9am-4:30pm
	100111 120111	10am-2:30pm	100m 5.50pm	100m 5.50pm	100m 5.00pm	Sum noopm
	In-Class Skills: First Aid/			Online Foundations 1	Online Foundations 2	Online Mandt 1
	<b>CPR</b> 12pm-2pm			11am-3pm	11am-3pm	10am-2:30pm
12	13	14	15	16	17	18
Online Mandt 2	Online NHO	In-Class Mandt 1			In-Class Skills: Mandt	
10am-2:30pm	9:30am-2pm	9:30am-5pm	In-Class Mandt 2	In-Class First Aid/ CPR	(Antelope Valley)	
		·	9:30am-5pm	9:30am-5pm	11am-1pm	
		Online First Aid/ CPR			In-Class Skills: First	
		11am-4pm			Aid/CPR (Antelope	
	20	24			Valley) 1pm-3pm	
19	20	21 Online NHO	22 In-Class Mandt 1	23 In-Class Mandt 2	24 In-Class First Aid/ CPR	25
		10am-2:30pm	9am-4:30pm	9am-4:30pm	9am-4:30pm	
		10am-2.50pm	9am-4.50pm	9am-4.50pm	9am-4.50pm	
	Martin Luther King Jr.	In-Class Skills: Mandt	In-Class Mandt 1 (San	In-Class Mandt 2 (San	In-Class First Aid/CPR	
	Day (Office Closed)	12pm-2pm	<b>Jose)</b> 9am-4:30pm	<b>Jose)</b> 9am-4:30pm	(San Jose) 9am-4:30pm	
		In-Class Skills: First Aid/	Korean Online Mandt 1	Korean Online Mandt 2		
		CPR 2pm-4pm	10am-2:30pm	10am-2:30pm		
26	27	28	29	30	31	01
	In-Class Spanish Mandt	In-Class Spanish Mandt		In-Person Self-Study		
	<b>1</b> 9:30am-5pm	<b>2</b> 9:30am-5pm		Support: English,	Healthy Relationships &	
				Spanish, Korean	Sexuality Training	
		In-Class Skills (San Jose)		10am-4pm	10am-5pm	
	Online First Aid/ CPR	Mandt: 10a-12p				
	10am-3pm	First Aid/CPR: 1p-3p				Rev: 12/3/2024

## 2025 FEBRUARY



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Trainings: NHO - New Hire Orientation | Mandt 1&2 (In-Class Skills needed if taken online) | First Aid/ CPR (In-Class Skills needed if taken online) | Foundations 1&2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01
02	03 In-Class Spanish First Aid/ CPR 10am-5:30pm Online First Aid/ CPR 10am-3pm	04 Online NHO 10am-2:30pm In-Class Skills Mandt: 10am-12pm First Aid/CPR: 12pm-2pm	05 In-Class Mandt 1 10am-5:30pm Online Korean First Aid/ CPR 10am-3pm	06 In-Class Mandt 2 10am-5:30pm Online Mandt 1 10am-2:30pm	07 In-Class First Aid/ CPR 10am-5:30pm Online Mandt 2 10am-2:30pm	08
09	10 Online NHO 9:30am-2pm In-Class Korean Skills Mandt: 10am-12pm First Aid/CPR: 12pm-2pm		12 In-Class Mandt 2 9:30am 5pm Online Korean Foundations 1 10am-2pm	13 In-Class First Aid/ CPR 9:30am-5pm Online Foundations 1 11am-3pm	14 Valentine's Day Online Foundations 2 11am-3pm	15
16	17 President's Day In-Class Skills Mandt: 12pm-2pm First Aid/CPR: 2pm-4pm	18 <b>Online NHO</b> 9am-1:30pm	19 In-Class Mandt 1 9am-4:30pm In-Class Mandt 1 (San Jose) 9am-4:30pm	20 In-Class Mandt 2 9am-4:30pm In-Class Mandt 2 (San Jose) 9am-4:30pm	21 In-Class First Aid/ CPR 9am-4:30pm In-Class First Aid/CPR (San Jose) 9am-4:30pm	22 In-Class Spanish Mandt 1 9am-4:30pm Online First Aid/CPR 10am-3pm
23 In-Class Spanish Mandt 2 9am-4:30pm	24 In-Class Skills (San Jose) Mandt: 10a-12p First Aid/CPR: 1p-3p In-Class Foundations 1 10am-4pm	25 Online Mandt 1 11am-3:30pm In-Class Foundations 2 10am-4pm	26 Online Mandt 2 11am-3:30pm In-Class Skills (Ridgecrest) Mandt: 10a-12p First Aid/CPR: 1p-3p	27	28	01 Rev: 12/13/2024